

## 2023 Field Trip Request Form



Please save as "F.MM.DD.YY.Lastname.University". Send completed form to [ur@cbfieldstation.org](mailto:ur@cbfieldstation.org)

Leader(s)/User(s): <input style="width: 90%;" type="text"/>	Email: <input style="width: 90%;" type="text"/>
Office Phone: <input style="width: 90%;" type="text"/>	Mobile Phone: <input style="width: 90%;" type="text"/>
Institution: <input style="width: 90%;" type="text"/>	Course: <input style="width: 90%;" type="text"/>
Arrival Date: <input style="width: 20%;" type="text"/> Time: <input style="width: 20%;" type="text"/>	Departure Date: <input style="width: 20%;" type="text"/> Time: <input style="width: 20%;" type="text"/>
Total Students: <input style="width: 90%;" type="text"/>	Total Faculty & Staff: <input style="width: 90%;" type="text"/>
Dorm Type: <input type="checkbox"/> Salicornia <input type="checkbox"/> Traditional	Females in Dorm: <input style="width: 100px;" type="text"/> Males in Dorm: <input style="width: 100px;" type="text"/>

One faculty apartment will be provided for each group at student rates. Additional apartments may be requested for a fee.

**Choose your meals and request any activities that require advance notice:**

Date:				
Day of the Week:				
<i>Breakfast</i>				
8:15am-11:45am Activity				
<i>Lunch</i>				
12:45pm-4:15pm Activity				
<i>Dinner</i>				
Evening Activity				

**Diet Restrictions**

Vegetarians:  Food Allergies:

**Any special notes about your trip?**

## 2023 Field Trip Request Form

### Equipment Request

#### On the Boat

Item	Quantity	Item	Quantity	Item	Quantity

#### Boat Trip Goals:

#### In the Field

Item	Quantity	Item	Quantity	Item	Quantity

#### In the Laboratory

Item	Quantity	Item	Quantity	Item	Quantity

# 2023 University Field Trips Fees

## University Membership Level

	Senior	Full Member	Member	Non-Member
<b>FEES</b>				
CBFS Per Person Fee	\$ 45	\$ 55	\$ 60	\$ 75
Fix Per Group Fees (Lab, Tech Equipment)	\$ 85	\$ 110	\$ 160	\$ 235
<b>FOOD SERVICE</b>				
Breakfast	\$ 11.50	\$ 11.50	\$ 11.50	\$ 12.00
Lunch	\$ 14.25	\$ 14.25	\$ 14.25	\$ 14.75
Dinner	\$ 16.25	\$ 16.25	\$ 16.25	\$ 16.75
<b>HOUSING</b>				
Salicornia	\$ 35.00	\$ 35.00	\$ 40.00	\$ 46.00
Traditional	\$ 30.00	\$ 30.00	\$ 35.00	\$ 40.50
Faculty Apartment	\$ 25.00	\$ 25.00	\$ 30.00	\$ 40.50
<b>VESSEL</b>				
Daisey Cruises 2 hours (Per Group/18 Minimum)	\$ 600	\$ 600	\$ 600	\$ 600
Daisey Cruises 2 hours - Per Person Over 18 People	\$ 35	\$ 35	\$ 35	\$ 35
Daisey Cruises 4 hours (Per Group/18 Maximum)	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
Daisey Cruises 4 hours - Per Person Over 18 People	\$ 65	\$ 65	\$ 65	\$ 65
RV Parker	\$ 600	\$ 600	\$ 725	\$ 800
<b>KAYAKS</b>				
Kayak - Group Rate	\$ 40	\$ 50	\$ 75	\$ 80
Kayak 1/2 Day Per Person	\$ 15	\$ 20	\$ 30	\$ 35
Kayak Full Day Per Person	\$ 20	\$ 25	\$ 40	\$ 45
<b>OTHER ASSOCIATED COST</b>				
Wallop Island Escort	\$ 75	\$ 100	\$ 150	\$ 200
Bait	Market Cost	Market Cost	Market Cost	Market Cost

## Faculty Discounts

- One leader receives housing and meals at no cost per 13 students (Senior & Full Members)
- All first time field trip bookings for new faculty are 10% off

## Policies

For refund purposes, the week begins on Sunday and Ends on Saturday. Any part of a week is considered a full week. Daisey vessel is available for 2 or 4 hours trip with a minimum of 18 individuals. Anything over the minimum is \$35 for 2 hours trips and \$65 for 4 hours trips.

CBFS vans used for field trips is charged at the rate of \$0.60 per mile billed to the University.

Lost or damaged equipment must be replaced at cost billed directly to the University.

Lost keys replacement is \$40 for students and faculty.

Damages to property including residence halls, vessel, etc. will be billed to the University at cost.

Park entrance fees, meal or housing off-campus or any other fees will not be covered or refunded by CBFS.

*Administrative fees cover salaries, electricity, water, insurance, and other necessary operating costs*

**\*All fees are subject to change at any time upon approval from the Board of Directors\***

