

2024 Research Trip Request Form



Please save as "F.MM.DD.YY.Lastname.University". Send completed form to ur@cbfieldstation.org

Leader(s)/User(s): <input style="width: 90%;" type="text"/>	Email: <input style="width: 90%;" type="text"/>
Office Phone: <input style="width: 90%;" type="text"/>	Mobile Phone: <input style="width: 90%;" type="text"/>
Institution: <input style="width: 90%;" type="text"/>	Course: <input style="width: 90%;" type="text"/>
Arrival Date: <input style="width: 20%;" type="text"/> Time: <input style="width: 20%;" type="text"/>	Departure Date: <input style="width: 20%;" type="text"/> Time: <input style="width: 20%;" type="text"/>
Total Students: <input style="width: 90%;" type="text"/>	Total Faculty & Staff: <input style="width: 90%;" type="text"/>
Dorm Type: <input type="checkbox"/> Salicornia <input type="checkbox"/> Traditional	Females in Dorm: <input style="width: 50%;" type="text"/> Males in Dorm: <input style="width: 50%;" type="text"/>

One faculty apartment will be provided for each group at student rates. Additional apartments may be requested for a fee.

Choose your meals and request any activities that require advance notice:

Date:				
Day of the Week:				
<i>Breakfast</i>				
8:15am-11:45am Activity				
<i>Lunch</i>				
12:45pm-4:15pm Activity				
<i>Dinner</i>				
Evening Activity				

Diet Restrictions

Vegetarians: Food Allergies:

Any special notes about your trip?

**2024 Research Trip Request
Form Equipment Request**

On the Boat

Item	Quantity	Item	Quantity	Item	Quantity

Boat Trip Goals:

In the Field

Item	Quantity	Item	Quantity	Item	Quantity

In the Laboratory

Item	Quantity	Item	Quantity	Item	Quantity

2024 Research Trips Fees

University Membership Level

FEES	Senior	Full Member	Member	Non-Member
Lab Fee	\$ 5.00	\$ 10.00	\$ 15.00	\$ 25.00
CBFS Fee	\$ 15.00	\$ 20.00	\$ 25.00	\$ 30.00
FOOD SERVICE				
Breakfast	\$ 12.50	\$ 12.50	\$ 12.50	\$ 13.50
Lunch	\$ 15.25	\$ 15.25	\$ 15.25	\$ 15.75
Dinner	\$ 17.25	\$ 17.25	\$ 17.25	\$ 17.75
HOUSING				
Salicornia	\$ 35.00	\$ 35.00	\$ 40.00	\$ 46.00
Traditional	\$ 30.00	\$ 30.00	\$ 35.00	\$ 40.50
Faculty Apartment	\$ 25.00	\$ 25.00	\$ 30.00	\$ 40.50
VESSEL				
Daisey Cruises 2 hours (Per Group/18 Minimum)	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
Daisey Cruises 2 hours - Over Minimum Per Person	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
Daisey Cruises 4 hours (Per Group/18 Minimum)	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Daisey Cruises 4 hours - Over Minimum Per Person	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00
ODU VESSEL - 10 minimum for 3 hours. (\$400 an hour plus Diesel)	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
KAYAKS				
Kayak - Group Rate Per Person	\$ 10.00	\$ 12.00	\$ 15.00	\$ 15.00
Kayak 1/2 Day Per Group	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Kayak Full Day Per Group	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
OTHER ASSOCIATED COST				
Wallop Island Escort	\$ 75.00	\$ 100.00	\$ 150.00	\$ 200.00
Bait	Market Cost	Market Cost	Market Cost	Market Cost
Pet Fee (Per Pet)	\$ 35			

CBFS POLICIES

- ✓ For refund purposes, the weeks begins on Sunday and Ends on Saturday. Any part of a week is considered a full week.
- ✓ CBFS vans used by field trips will be charge an addition cost of \$0.60 per mile.
- ✓ Lost or damaged equipment must be replaced at cost by the university.
- ✓ Lost key replacement cost is \$40 for students or faculty.
- ✓ Damages to property including residence halls, vessel, etc. will be billed to the university at cost.
- ✓ Summer students residing in housing are required to participate in the meal plan.