



## Chincoteague Bay Field Station Policies

Chincoteague Bay Field Station (CBFS) is an academic institution which shared the philosophy of tolerance and respect for everyone with an emphasis in upholding a professional environment both for living and learning. The following is being provided as a guideline while here at CBFS for your health and safety.

### FINANCE:

- ✓ Students are required to submit a \$150 non-refundable deposit per course and \$1000.00 for coral reef.
- ✓ Balances must be paid by the dates indicated on your invoice.
- ✓ Meal plans are included in the tuition and fees for students residing on campus in the residence hall whether they choose to dine in the dining hall or not. **NO EXCEPTIONS ARE GIVEN.**
- ✓ For billing purposes, any part of a week is a full week. CBFS week begins on Sunday and ends on Saturday (ie., you checked in on Sunday and decide that you don't want to stay and leave on Wednesday, you will be billed for the entire week).

### ALCOHOL & ILLEGAL SUBSTANCES:

- ✓ Possession, consumption and distribution of alcohol or illegal substances is forbidden. Students will be automatically dismissed without refund.
- ✓ CBFS is a smoke-free campus except for designated smoking areas. Cigarette butts must be put out and thrown in the trash.

### GENERAL RULES:

- ✓ You are responsible for the upkeep of your rooms and common areas during your stay.
- ✓ Dispose of trash and recycling appropriately.
- ✓ Full containers must be emptied at the dumpsters near the maintenance building or behind the cafeteria.
- ✓ You are responsible for emptying containers in the residence hall, lounge, and labs.
- ✓ Do not store perishable food or beach collections in your rooms.
- ✓ Quiet hours are from 10:00 pm to 8:00 am. During these hours gatherings are permitted in common areas only. Sounds should be off or contained by headphones for all electronic devices. **Please respect each other by keeping the volume down during this period.**
- ✓ Individuals registered for college courses may only visit with other college students in housing designated for college students. Visitation to other program housing, intern housing, faculty housing, or staff housing is not allowed at any time.
- ✓ College students may only spend free time in common areas designated for university programs. College students are not allowed in school age students' common areas.
- ✓ No outside visitors are allowed to visit with students on campus.
- ✓ Doors should be kept CLOSED to keep out mosquitoes.
- ✓ Keep mud/sand out of showers by using outside hoses or showers to rinse off. If you do bring mud or sand into an area, it is your responsibility to clean up after yourself.
- ✓ Do not remove equipment from storage rooms or labs without permission.
- ✓ Do not use equipment you have not been authorized to use.

- ✓ Shoes are required at all times while outdoors at the field station or in the field, on vessels, and in vehicles.
- ✓ Weapons, fireworks, and other dangerous items are not allowed.
- ✓ If you plan to be absent from any class or activity, inform your group leader.
- ✓ The campus speed limit is 20 mph. Be aware of heavy foot traffic.
- ✓ Respect all rules and employees of partner organizations, including but not limited to CNWR, NASA, and Assateague National Seashore.
- ✓ Take only pictures and leave only footprints. Please show respect at all times to field sites, wildlife, plants, and other participants.

THANKS & ENJOY YOUR STAY!

