

2020 Field Trip Request Form



Please save as "F.MM.DD.YY.Lastname.University". Send completed form to universityandresearch@cbfieldstation.org.

Leader(s)/User(s): <input style="width: 90%;" type="text"/>	Email: <input style="width: 90%;" type="text"/>
Office Phone: <input style="width: 90%;" type="text"/>	Mobile Phone: <input style="width: 90%;" type="text"/>
Institution: <input style="width: 90%;" type="text"/>	Course: <input style="width: 90%;" type="text"/>
Arrival Date: <input style="width: 20%;" type="text"/> Time: <input style="width: 20%;" type="text"/>	Departure Date: <input style="width: 20%;" type="text"/> Time: <input style="width: 20%;" type="text"/>
Total Students: <input style="width: 90%;" type="text"/>	Total Faculty & Staff: <input style="width: 90%;" type="text"/>
Dorm Type: <input type="checkbox"/> Salicornia <input type="checkbox"/> Traditional	Females in Dorm: <input style="width: 100px;" type="text"/> Males in Dorm: <input style="width: 100px;" type="text"/>

One faculty apartment will be provided for each group at student rates. Additional apartments may be requested for a fee.

Choose your meals and request any activities that require advance notice:

Date:				
Day of the Week:				
<i>Breakfast</i>				
8:15am-11:45am Activity				
<i>Lunch</i>				
12:45pm-4:15pm Activity				
<i>Dinner</i>				
Evening Activity				

Diet Restrictions

Vegetarians: Food Allergies:

Any special notes about your trip?

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Equipment Request

On the Boat

Item	Quantity	Item	Quantity	Item	Quantity

Boat Trip Goals:

In the Field

Item	Quantity	Item	Quantity	Item	Quantity

In the Laboratory

Item	Quantity	Item	Quantity	Item	Quantity

2020 University Field Trip Fees

	<u>University Membership Level</u>			
	Senior	Full Member	Member	Non-Member
Fees				
Administration (one time per person)	\$40	\$45	\$50	\$60
Lab, Equipment & Tech Fee (1 time, per group)	\$75	\$100	\$150	\$200
Meals (per meal, per person)				
Breakfast	\$8	\$8	\$8	\$8
Lunch	\$10	\$10	\$10	\$10
Dinner	\$12	\$12	\$12	\$12
Housing (per night, per person)				
Salicornia	\$30	\$30	\$35	\$38
Traditional	\$25	\$25	\$30	\$33
Faculty Apartment	\$25	\$25	\$30	\$33
Vessels				
Daisey's Cruises - 2 hours (per person)	\$35	\$35	\$38	\$40
Daisey's Cruises – 3 hours (per person)	\$45	\$45	\$48	\$50
*Additional per hour for Daisey's Cruise	\$15	\$15	\$18	\$20
RV Parker	\$600	\$650	\$700	\$750
Kayaks				
Kayak – base group rate	\$40	\$50	\$75	\$80
Kayaks (per person) – ½ day	\$15	\$20	\$30	\$35
Kayaks (per person) – Full day	\$20	\$25	\$40	\$45
Wallops Island Escort	\$75	\$100	\$150	\$200
Bait			* At market cost *	

Faculty Discounts

- One leader receives housing and meals at no cost per 13 students (Senior & Full Members)
- All first time field trip bookings for new faculty are 10% off

Policies

- Daisey's Cruises allows the group leader(s) to attend free of charge
- CBFS vans used by field trips will be an additional charge of \$0.60 per mile for the university
- Lost or damaged equipment must be replaced at cost by the university
- Lost keys must be replaced at cost by the university or participant (approximately \$30)
- Damages to property including residence halls, boats, etc. must be covered by the university
- CBFS will not cover park entrance fees, housing or meals off campus, or any other fees

Administrative fees cover salaries, electricity, water, insurance, and other necessary operating costs

All fees are subject to change at any time upon approval from the Board of Directors

