

## 2019 Research Trip Request Form



Please save as "F.MM.DD.YY.Lastname.University". Send completed form to [kelsey@cbfieldstation.org](mailto:kelsey@cbfieldstation.org).

Leader(s)/User(s): <input style="width: 90%;" type="text"/>	Email: <input style="width: 90%;" type="text"/>		
Office Phone: <input style="width: 90%;" type="text"/>	Mobile Phone: <input style="width: 90%;" type="text"/>		
Institution: <input style="width: 90%;" type="text"/>	Course: <input style="width: 90%;" type="text"/>		
Arrival Date: <input style="width: 20%;" type="text"/> Time: <input style="width: 20%;" type="text"/>	Departure Date: <input style="width: 20%;" type="text"/> Time: <input style="width: 20%;" type="text"/>		
Total People: <input style="width: 20%;" type="text"/>	1 Bdr Apartment: <input style="width: 20%;" type="text"/>	2 Bdr Apartment: <input style="width: 20%;" type="text"/>	3 Bdr Apartment: <input style="width: 20%;" type="text"/>
Dorm Type: <input type="checkbox"/> Salicornia <input type="checkbox"/> Traditional	Females in Dorm: <input style="width: 20%;" type="text"/>	Males in Dorm: <input style="width: 20%;" type="text"/>	
Research Project: <input style="width: 40%;" type="text"/>	Do you need a lab?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Choose your meals and request any activities that require advance notice:**

Date:				
Day of the Week:				
<i>Breakfast</i>				
8:15am-11:45am Activity				
<i>Lunch</i>				
12:45pm-4:15pm Activity				
<i>Dinner</i>				
Evening Activity				

**Diet Restrictions**

Vegetarians:  Food Allergies:

**Any special notes about your research trip?**

**2019 Research Trip Request  
Form Equipment Request**

**On the Boat**

Item	Quantity	Item	Quantity	Item	Quantity

**Boat Trip Goals:**

**In the Field**

Item	Quantity	Item	Quantity	Item	Quantity

**In the Laboratory**

Item	Quantity	Item	Quantity	Item	Quantity

# 2019 Research Trip Fees

## University & Research



\*All fees are subject to change at any time upon approval from the Board of Directors\*

<u>Fees</u>	Senior	Full Member	Member	Non-member
Administration (one time, per person)	\$40	\$45	\$50	\$60
Shared Lab Space (per day)	\$5	\$10	\$15	\$25
<u>Meals (per meal, per person)</u>				
Breakfast	\$8	\$8	\$8	\$8
Lunch	\$10	\$10	\$10	\$10
Dinner	\$12	\$12	\$12	\$12
<u>Housing (per night, per person)</u>				
Salicornia Residence Hall	\$30	\$30	\$35	\$37
Traditional Residence Hall	\$25	\$25	\$30	\$33
1 BR Apartment	\$20	\$30	\$60	\$65
2 BR Apartment	\$30	\$40	\$80	\$85
3 BR Apartment	\$40	\$50	\$100	\$110
<u>Vessels</u>				
Daisey's Cruises (2 hours, per person)	\$35	\$35	\$38	\$40
*Additional per hour for Daisey's Cruise	\$15	\$15	\$18	\$20
RV Parker	\$600	\$650	\$700	\$750
<u>Kayaks</u>				
Kayaks - base group price	\$40	\$50	\$75	\$80
Kayaks (per person) - 1/2 day	\$15	\$20	\$30	\$35
Kayaks (per person) - Full day	\$20	\$25	\$40	\$45
<u>Wallops Island Escort</u>	\$75	\$100	\$150	\$200
<u>Bait</u>		*at market cost*		

**STUDENT RESEARCH SCHOLARSHIP** \*Contact the U&R Coordinator at [kelsey@cbfieldstation.org](mailto:kelsey@cbfieldstation.org) to check availability of scholarship (Individual or Project)

Housing + no meals	\$20 per day
Housing + 3 meals	\$40 per day

- Scholarship is an approved project and is awarded to one student or group project per year from a member, full, or senior member university. Group projects are limited to 5 students
- No administration fee is charged for scholarship recipient(s) and housing is at a reduced cost

**Policies**

- All CBFS vans used by researchers will be an additional charge of \$0.60 per mile for the university
- All lost or damaged equipment must be replaced at cost by the university
- All lost keys must be replaced at cost by the university or participant (approximately \$30)
- All damages to property including residence halls, boats, etc. must be covered by the university
- CBFS will not cover park entrance fees, housing or meals off campus, or any other fees

*Administrative fees cover salaries, electricity, water, insurance, and other necessary operating costs*