

2019 Research Trip Request Form



Please save as "F.MM.DD.YY.Lastname.University". Send completed form to kelsey@cbfieldstation.org.

Leader(s)/User(s): <input style="width: 90%;" type="text"/>	Email: <input style="width: 90%;" type="text"/>		
Office Phone: <input style="width: 90%;" type="text"/>	Mobile Phone: <input style="width: 90%;" type="text"/>		
Institution: <input style="width: 90%;" type="text"/>	Course: <input style="width: 90%;" type="text"/>		
Arrival Date: <input style="width: 20%;" type="text"/> Time: <input style="width: 20%;" type="text"/>	Departure Date: <input style="width: 20%;" type="text"/> Time: <input style="width: 20%;" type="text"/>		
Total People: <input style="width: 20%;" type="text"/>	1 Bdr Apartment: <input style="width: 20%;" type="text"/>	2 Bdr Apartment: <input style="width: 20%;" type="text"/>	3 Bdr Apartment: <input style="width: 20%;" type="text"/>
Dorm Type: <input type="checkbox"/> Salicornia <input type="checkbox"/> Traditional	Females in Dorm: <input style="width: 20%;" type="text"/>	Males in Dorm: <input style="width: 20%;" type="text"/>	
Research Project: <input style="width: 80%;" type="text"/>	Do you need a lab?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Choose your meals and request any activities that require advance notice:

Date:				
Day of the Week:				
<i>Breakfast</i>				
8:15am-11:45am Activity				
<i>Lunch</i>				
12:45pm-4:15pm Activity				
<i>Dinner</i>				
Evening Activity				

Diet Restrictions

Vegetarians: Food Allergies:

Any special notes about your research trip?

**2019 Research Trip Request
Form Equipment Request**

On the Boat

Item	Quantity	Item	Quantity	Item	Quantity

Boat Trip Goals:

In the Field

Item	Quantity	Item	Quantity	Item	Quantity

In the Laboratory

Item	Quantity	Item	Quantity	Item	Quantity

2019 Research Trip Fees

University & Research



<u>Fees</u>	Senior	Full Member	Member	Non-member
Shared Lab Space (per day)	\$5	\$10	\$15	\$25
<u>Meals (per meal, per person)</u>				
Breakfast	\$8	\$8	\$8	\$8
Lunch	\$10	\$10	\$10	\$10
Dinner	\$12	\$12	\$12	\$12
<u>Housing (per night, per person)</u>				
Salicornia Residence Hall (Student only)	\$30	\$30	\$35	\$37
Traditional Residence Hall (Student only)	\$25	\$25	\$30	\$33
1 BR Apartment (Faculty only)	\$20	\$30	\$60	\$65
2 BR Apartment (Faculty only)	\$30	\$40	\$80	\$85
3 BR Apartment (Faculty only)	\$40	\$50	\$100	\$110
<u>Vessels</u>				
Daisey's Cruises (2 hours, per person)	\$35	\$35	\$38	\$40
*Additional per hour for Daisey's Cruise	\$15	\$15	\$18	\$20
RV Parker	\$600	\$650	\$700	\$750
<u>Kayaks</u>				
Kayaks - base group price	\$40	\$50	\$75	\$80
Kayaks (per person) - 1/2 day	\$15	\$20	\$30	\$35
Kayaks (per person) - Full day	\$20	\$25	\$40	\$45
<u>Wallops Island Escort</u>	\$75	\$100	\$150	\$200
<u>Bait</u>		*at market cost*		
<u>Pet Fee (per pet)</u>	\$35	\$35	\$35	\$35

Policies

- All CBFS vans used by researchers will be an additional charge of \$0.60 per mile for the university
- All lost or damaged equipment must be replaced at cost by the university
- All lost keys must be replaced at cost by the university or participant (approximately \$30)
- All damages to property including residence halls, boats, etc. must be covered by the university
- CBFS will not cover park entrance fees, housing or meals off campus, or any other fees

All fees are subject to change at any time upon approval from the Board of Directors